



## Balaji Law College Code of Conduct for Students

### A. Preamble

Each student is admitted to the Balaji Law College under the condition that their conduct meets the standards established by Sri. Balaji Society.

### B. Standards of Conduct

1. Examinations - It is a violation of this student code to:
  - a. Seek, receive, reproduce, or circulate unauthorized information about the content of an examination prior to its administration, or a copy of an examination before its administration.
  - b. Bring unauthorized materials into an examination room.
  - c. Fail to strictly comply with examination instructions or procedures, including materials usage, collaboration, and time limits.
  - d. Use a false excuse to avoid a scheduled examination.
  - e. Enlist someone else to take an examination on one's behalf or to take an examination for another student.
  - f. Disrupt an examination.
  - g. Divulge grades or examination numbers without authorization.
2. Academic Honesty- It is a violation of this student code to:
  - a. Submit work not originally prepared for the course for credit without explicit permission from the instructor, after disclosing the work's origin.
  - b. Engage in plagiarism as defined and explained in Section XX of The Balaji Law College Student Handbook.
3. Class Attendance and Course Requirements- It is a violation of this student code to intentionally indicate the presence of another student who is not actually present in class or to misrepresent one's own presence or absence.
4. Misappropriation and Misuse of Property - It is a violation of this student code to:
  - a. Damage, hide, or exert unauthorized control over property belonging to another person or the College.

b. Obtain or attempt to obtain unauthorized access to college records, databases, communications, or student emails.

c. Use the law college's computer or email systems in violation of regulations or to support conduct that breaches this code.

5. Honesty and Integrity - It is a violation of this student code to:

a. Provide false information or records related to admissions, registration, computer services, career services, financial aid, or other law college activities or programs.

b. Forge or alter college documents, records, or identification cards, or use forged/altered documents with intent to defraud.

c. Falsify a signature on any form, document, or paper.

d. Furnish false or inaccurate information or records regarding academic records or activities at the law college.

e. Falsify or misrepresent academic standing or participation in activities for personal gain.

f. Engage in acts of dishonesty, fraud, deceit, or misrepresentation that harm the mission or operation of the law college.

6. Respect for others- It is a violation of this student code to:

a. Engage in threatening, intimidating, or disruptive conduct or comments on campus, or off-campus if it interferes with others' educational rights.

b. Engage in conduct or comments leading to harassment, intimidation, or stigmatization based on protected characteristics.

c. Obstruct or interfere with sponsored or authorized activities, including classroom discussions, depriving others of participation benefits.

d. Use or threaten force against any law college community member or their family.

e. Engage in conduct endangering the health or safety of any person on college premises or at college-sponsored events.

7. Illegal and Criminal Conduct- It is a violation of this student code to:

a. Possess, use, or distribute illegal drugs on college property or during college-sponsored activities.

b. Violate state or federal criminal laws. A conviction is conclusive for this section.

c. Fail to report a criminal conviction to the Dean or Associate Dean for Academic Affairs within five days of judgment.

8. Obstruction of Disciplinary Proceedings- It is a violation of this student code to:

a. Testify falsely or provide false information during a disciplinary violation process.

b. Bring a charge in bad faith under this Code or the Rules for Student Disciplinary Proceedings.

c. Harass individuals providing information or testimony related to alleged violations or participating in enforcement.

d. Submit false allegations of misconduct in a disciplinary investigation.

e. Breach confidentiality requirements regarding disciplinary proceedings.

9. Disciplinary Code Standards and Ethical Obligations- It is a violation of this student code to:

a. Violate published law college regulations, policies, or engage in conduct prejudicial to the college's mission or others' rights in the educational process.

b. Assist another student in violating this Code, or collaborate with others to engage in conduct that breaches this Code.

### **C. Campus Behavior and Environment**

10. Respect for Facilities: Students shall treat campus facilities, equipment, and resources with care and respect. Any intentional damage or misuse of these assets is strictly prohibited.

11. Noise and Disturbances: Students should maintain a conducive learning environment by avoiding excessive noise, disruptive behavior, or any activity that hampers the academic atmosphere on campus.

12. Use of Technology: The use of electronic devices, including smartphones and laptops, should be in accordance with classroom rules and should not disrupt the learning process.

13. Professional Attire: Students are expected to dress in a professional and appropriate manner, especially during class sessions, seminars, and any other college-related events.  
Dress Code-

- BOYS- Black Trousers and White Shirts
- GIRLS – Black Trouser and White Top/ Black and White Salwar Kameez/ White Saree.

14. Timeliness: Punctuality is essential for academic and professional success. Students should arrive on time for classes, meetings, and other scheduled activities.

15. Environmental Responsibility: Promoting eco-friendly practices, students should actively support efforts to reduce waste, conserve resources, and promote sustainability on campus.

#### **D. Social Media and Online Conduct**

16. Responsible Online Behavior: Students should exercise caution and respect when using social media platforms, ensuring that their online presence reflects the values and integrity of the college.

17. Cyber-bullying and Harassment: Engaging in cyber-bullying, harassment, or any form of online misconduct that targets fellow students, faculty, or staff is a violation of this code.

18. Disruption of College Activities: Students should refrain from engaging in any activity that disrupts or obstructs the normal functioning of college activities, including protests or demonstrations that violate college policies.

